

Kirksville R-III School District

1901 East Hamilton Street

Kirksville, MO 63501

Phone: 660/665-7774

Fax: 660/665-3281



Substitute Teacher/Para/Nurse Background Check Reimbursement

Effective with the 2021-2022 School Year, Kirksville R-III School District will reimburse substitute employees for the cost of background checks (\$45) performed during the application process.

After you have substituted for the district 5 days (or equivalent of 35 hours), please complete and return this form to any building main office or to the Central Office. Reimbursement will be included on paycheck following completion and verification of time substituted. Please call Central Office if you have any questions in regards to reimbursement 660-665-7774.

Name: _____

Contact info: _____

Signature: _____

By signing this form, I certify that I have completed 5 days (35 hours) of substitute work for the Kirksville R-III School District and am eligible for this reimbursement.